

CHAPTER 5.00 - STUDENTS

INTERNET ACCEPTABLE USE

5.90

The Geneva County School System is pleased to make available to employees and students access to interconnected computer systems within the district and to the internet, the world-wide network that provides various means of accessing significant educational materials and opportunities.

In order for the Geneva County School System to be able to continue to make its computer network and internet access available, all employees and students must take responsibility for appropriate and lawful use of this access. Employees and students must understand that one's misuse of the network and internet access may jeopardize the ability of all employees and students to enjoy such access. While the school's teachers and other staff shall make reasonable efforts to supervise student use of network and internet access, they must have student cooperation in exercising and promoting responsible use of this access.

Age appropriate educational content and instruction will be provided to all minors that are users of the Geneva County School's network in areas of appropriate online behavior, including interacting with other individuals on social networking websites and in chat rooms, and cyberbullying awareness and response.

Below is the Acceptable Use and Internet Safety Policy ("Policy") of the school district and the Data Acquisition Site that provides internet access to the school district. Upon reviewing, signing, and returning this policy as the employees and students have been directed, each employee and student will be given the opportunity to enjoy internet access at school, and is agreeing to follow the policy. If a student is under 18 years of age, he or she must have his or her parents or guardians read and sign the policy. The school district cannot provide access to any employee or student who, if 18 or older, fails to sign and submit the policy to the school as directed or, if under 18, does not return the policy as directed with the signatures of the student and her/his parents or guardians.

Listed below are the provisions of your agreement regarding computer network and internet use. If there are questions about these provisions, contact the designated Geneva County School System employee. If any user violates this policy, the employee's or student's access will be denied, if not already provided, or withdrawn and he or she may be subject to additional disciplinary action.

I. Personal Responsibility – By signing this policy, you are agreeing not only to follow the rules in this policy, but are agreeing to report any misuse of the network to the person designated by the school for such reporting. Misuse means any violations of this policy or any other use that is not included in the policy, but has the effect of harming another or his or her property.

II. Term of the Permitted Use -- An employee or student who submits to the school, as directed a properly signed policy and follows the policy to which he or she has agreed will have computer network and internet access during the course of the school year only. Employees and students will be asked to sign a new policy each year during which they are employees or students in the school district before they are given an access account.

CHAPTER 5.00 - STUDENTS

III. Acceptable Uses

A. Educational Purposes Only – The Geneva County School System is providing access to its computers, computer networks and internet for educational purposes only. If you have any doubt about whether a contemplated activity is educational, you may consult with the Technology Coordinator to help you decide if a use is appropriate.

B. Unacceptable Uses of Network – Among the uses that are considered unacceptable and which constitute a violation of this policy are the following:

1. Uses that violate the law or encourage others to violate the law. Do not transmit offensive or harassing messages; offer for sale or use any substance the possession or use of which is prohibited by the Geneva County School System Code of Student Conduct; view, transmit or download pornographic materials or materials that encourage others to violate the law; or intrude into the networks or computers of others, and download or transmit confidential, trade secret information, or copyrighted materials. Even if materials on the network are not marked with the copyright symbol, you should assume that all materials are protected unless there is explicit permission on the materials to use them.

2. Uses that cause harm to others or damage to their property. For example, do not engage in defamation (harming another's reputation by lies); employ another's password or some other user identifier that misleads message recipients into believing that someone other than you is communicating or otherwise using her/his access to the network or the internet; upload a worm, virus, "Trojan horse," "time bomb" or other harmful form of programming or vandalism; or participate in "hacking" activities or any form of unauthorized access to computers, networks, or information systems.

3. Uses that jeopardize the security of employee or student access and of the computer network or other networks on the internet. For example, do not disclose or share your password with others, and do not impersonate another user.

4. Uses that are personal commercial transactions. No user of the Geneva County School District's network may sell or buy anything personal over the internet.

5. Uses that compromise private information about you or others, including credit card numbers and social security numbers.

6. Uses that are intended to circumvent or disable any and all existing content filters or other blocking mechanisms.

7. Using any personal or outside computer, tablet, smart phone, or internet/network capable equipment to attach to computers or networks belonging to Geneva County Schools without prior written approval to do so from the Technology department. Any unauthorized equipment attached (includes physically and wirelessly) without prior authorization by the

CHAPTER 5.00 - STUDENTS

Technology Coordinator are subject to immediate seizure, and the person violating this provision is subject to further disciplinary action. Local administration; principals shall not make determination on whether a personal device will be allowed to attach to the GCS network(s).

8. Wireless networks: Teachers, administrators and staff may only connect personal devices such as personal laptops, cell phones, and personal tablets to the GUEST wireless network with their personal network credentials. Teachers, administrators and staff shall not connect personally owned devices to the secure STAFF network. Only district owned devices shall be permitted to connect to the network designated for staff network.

C. Use of E-mail (Electronic Mail) – Electronic mail capability among district users exist for the purpose of enhancing their communication to better perform tasks associated with their positions and assignments. Therefore, all users who have access to the district network shall adhere to the following guidelines when sending or receiving messages via electronic mail (e-mail):

1. Personal use of electronic mail is permitted as long as it does not violate Geneva County Schools' policies and/or adversely affect others or the speed of the network.
2. Employee access to e-mail is for employee use in any educational and instructional business that he/she may conduct.
3. Electronic mail should reflect professional standards at all times.
4. Geneva County Schools' e-mail accounts may not be used:
 - a. To transmit sensitive data;
 - b. To transmit advertising material (other than school-related advertisements);
 - c. To transmit inappropriate personal observations about the school system, its employees or students;
 - d. To transmit materials of a private nature including private, commercial, political, or religious material;
 - e. To transmit content used to promote discrimination on the basis of race, color, national origin, age, marital status, gender political affiliation, religion, disability, sexual preference;
 - f. To transmit offensive text or pictures (e.g., pornography, racism, sexism, obscenities, insults, etc.); content that may reasonably be considered offensive, threatening or intimidating; defamatory statements, rumors, and gossip about organizations or individuals;
 - g. To transmit solicitation of donations or subscriptions to a political cause;
 - h. To attempt or successfully send anonymous messages; and
 - i. To acquire political or personal gain;
 - j. For personal communications such as shopping and banking.
5. The following apply to the sending of mass e-mails:
 - a. Administrators and faculty in each school have the ability to mass e-mail related activities to the faculty at their own campuses, and are allowed at the discretion of the Principal.
 - b. Only central office staff may distribute mass e-mails to the entire district.
6. Student e-mail accounts are provided in grades K-12 of Geneva County Schools by the Technology Department. Students in grades K-8 will be restricted to email communications with only the internal users of Geneva County Schools. Parents may request access to their child's e-mail account. If parents desire to have student email disabled, they must notify the school within 10 days of the start of the school year. This is on a year to year basis.

CHAPTER 5.00 - STUDENTS

Because all computer hardware and software belong to the Board of Education, users have no right to privacy with regard to e-mail communications stored or transmitted on school system computers/networks. No one, staff or students, may use their own PC, laptop or device to access the network owned by Geneva County Schools.

Confidentiality of e-mail communication cannot be assured. Such confidentiality may be compromised by applicability of law, or policy, including this policy by unintended redistribution; or because of inadequacy of current technology to protect against unauthorized access. E-mail correspondence may be a public record under the public records law and may be subject to public inspections. Users, therefore, should exercise extreme caution in using e-mail to communicate confidential or sensitive matters.

D. Internet Safety

1. General Warning: Individual Responsibility of Parents and Users – All users and their parents/guardians are advised that access to the electronic network may include the potential for access to materials inappropriate for school-aged pupils. Every user must take responsibility for his or her use of the computer network and internet and avoid from these sites. Parents of minors are the best guides to materials to shun. If an employee or student finds that other users are visiting offensive or harmful sites, he or she should report such use to the person designated by the school.

2. Personal Safety – Be safe. In using the computer network and internet, do not reveal personal information such as your home address or telephone number. Do not use your real last name or any other information which might allow a person to locate you without first obtaining the permission of a supervising teacher. Do not arrange a face-to-face meeting with someone you “meet” on the computer network or internet without your parent’s permission (if you are under 18). Regardless of your age, you should never agree to meet a person you have only communicated with on the internet in a secluded place or in a private setting.

3. “Hacking” and Other Illegal Activities – It is a violation of this policy to use the school’s computer network or the internet to gain unauthorized access to computers or computer systems, or to attempt to gain such unauthorized access. Any use which violates state or federal law relating to copyright, trade secrets, the distribution of obscene or pornographic materials, or which violates any other applicable law or municipal ordinance is strictly prohibited.

4. Confidentiality of Employee and Student Information – Personally identifiable information concerning employees or students may not be disclosed or used in any way on the internet without the permission of a parent or guardian or, if the employee/student is 18 or over, the permission of the employee/student himself/herself. Users should never give out private or confidential information about themselves or others on the internet, particularly credit card numbers and social security numbers. A supervising teacher or administrator may authorize the release of directory information, as defined by Alabama law, for internal administrative purposes or approved educational projects and activities.

CHAPTER 5.00 - STUDENTS

5. Active Restriction Measures – The Geneva County School District, either by itself or in combination with the internet service provider, will utilize content filtering software or other technologies to prevent employees and students from accessing visual depictions that are (1) obscene, (2) child pornography, (3) harmful to minors, or (4) not appropriate to enhance student education. The school will also monitor the online activities, including email communications, of employees and students, through direct observation and/or technological means, to ensure that users are not accessing such depictions or any other material which is inappropriate for minors.

Internet filtering software or other technology-based protection systems may be disabled by the Technology Department, as necessary, for purposes of bona fide research or other educational projects being conducted by students age 17 or older.

The term “harmful to minors” is defined by the Communications Act of 1934 (47 USC Section 254 [h][7]), as meaning any picture, image, graphic image file, or other visual depiction that:

- a. Taken as a whole and with respect to minors, appeals to a prurient interest in nudity, sex, or erection;
- b. Depicts, describes, or represents, in a patently offensive way with respect to what is suitable for minors, an actual or simulated sexual act or sexual contact, actual or simulated normal or perverted sexual acts, or a lewd exhibition of the genitals;
- c. Taken as a whole, lacks serious literary, artistic, political, or scientific value to minors.

E. Privacy – Computer, Network and internet access is provided as a tool for your education. The Geneva County School System reserves the right to monitor, inspect, copy, review and store at any time and without prior notice any and all usage of the computer network and internet access and any and all information transmitted or received in connection with such usage. All such information files shall be and remain the property of the school district and no user shall have any expectation of privacy regarding such materials.

F. Failure to Follow Policy – The user’s use of the computer network and internet is a privilege, not a right. A user who violates this policy, shall at a minimum, have his or her access to the computer network and internet terminated, which the school district may refuse to reinstate for the remainder of the student’s enrollment in the school district. A user violates this policy by his or her own action or by failing to report any violations by other users that come to the attention of the user. Further, a user violates this policy if he or she permits another to use his or her account or password to access the computer network and internet, including any user whose access has been denied or terminated. The school district will also take other disciplinary action in such circumstances.

G. Warranties/Indemnification – The Geneva County School System makes no warranties of any kind, either express or implied, in connection with its provision of access to and use of its computer networks and the internet provided under this policy. It shall not be responsible for any claims, losses, damages or costs (including attorney’s fees) of any kind suffered, directly or indirectly, by any user or his or her parent(s) or guardian(s) arising out of the user’s use of its computer networks or the internet under this policy. By signing this policy, users are taking full responsibility for his or her use, and the user who is 18 or older or, in the case of a user under 18, the parent(s) or guardian(s) are agreeing to indemnify and hold the school, the school district, the

CHAPTER 5.00 - STUDENTS

Data Acquisition Site that provides the computer and internet access opportunity to the Geneva County School System and all of their administrators, teachers, and staff harmless from any and all loss, costs, claims or damages resulting from the user's access to its computer network and the internet, including but not limited to any fees or charges incurred through purchases of goods or services by the user. The user or, if the user is a minor, the user's parent(s) or guardian(s) agree to cooperate with the school in the event of the school's initiating an investigation of a user's use of his or her access to its computer network and internet, whether that use is on a school computer or on another computer outside the Geneva County School System's network.

H. Updates – Users, and if appropriate, the user's parents/guardians, may be asked from time to time to provide new or additional registration and account information or to sign a new policy, for example, to reflect developments in the law or technology. Such information must be provided by the user (or her/his parents or guardian) or such new policy must be signed if the user wishes to continue to receive service. If after you have provided your account information, some or all of the information changes, you must notify the person designated by the school to receive such information.

I. Geneva County Board Employees are responsible for complying with all data governance policies and guidelines set forth by the Geneva County Board of Education, LEA, and SDE.

J. School Provided Devices -- The Geneva County School supplied digital device is intended for use at school each day. In addition to teacher expectations for device in-class use, textbooks, school messages, announcements, planners, calendars, and schedules may be accessed using the device. Students are responsible for bringing their device, **fully charged**, to all classes unless specifically instructed not to do so by their teacher.

1.1 Devices left at home If the student leaves a checked out device at home, the student is responsible for completing all course work as if the device were present.

1.2 Devices undergoing repair Loaner or replacement devices may be issued to students when their assigned devices have been sent for repair and the damage fee has been paid (if applicable).

1.3 Charging your device's battery Devices must be brought to school each day in a fully charged condition. *Warning: It may take up to five (5) hours to fully charge the device. Replacement chargers are available for purchase on campus, other chargers will not be satisfactory when we collect in May.

1.4 Device and Email Passwords Devices and email accounts will be password protected. During orientation, each student will choose a unique password or the student may be assigned a password for the device and network/email access. Students are prohibited from sharing their unique passwords with anyone else except their parents/guardians.

1.5 Photos Photo/Image storage on the device shall be given priority for school projects. All videos, photos, and images that are taken or reside on the device must be appropriate and are subject to inspection by district staff at any time. All copyright laws shall be adhered to. The ability to download media does not make it legal to use.

CHAPTER 5.00 - STUDENTS

1.6 Sound/Music Music is to be used to enhance educational video productions and/or class projects. Sound must be muted while in class unless permission is obtained from the teacher for instructional purposes.

1.7 Printing at School Printing will not be available with devices. Printing at home will require a wireless printer, proper settings on the device, and possibly the correct app. None which are supported by the Technology Department.

1.8 Screensavers/Background Photos Wallpapers must be school appropriate and include student name.

- Presence of guns, weapons, pornographic materials, inappropriate language, alcohol, drug, tobacco, and gang related symbols or pictures will result in disciplinary actions.

1.9 Technology User Fee Students and parents of **6-12th grades shall be responsible to pay a user fee of \$20.00.** The maximum number of user fees per family is 3 students. *Please note on each student's form.

2. MANAGING FILES and SAVING WORK

2.1 Saving work It is the student's responsibility to ensure that work is not lost due to mechanical failure or accidental deletion. Device malfunctions are not an acceptable excuse for not submitting work; therefore, students should save and backup all work often.

2.2 Storage Space Storage space on the device and provided in the Cloud is limited. Any non-required songs, videos, pictures, books, or files will be subject to removal to preserve storage space.

2.3 Network Connectivity GCS makes no guarantee that the school wireless network will be up and running 100% of the time. In the case of network failure, the district will not be responsible for lost or missing data.

3. TAKING CARE OF YOUR DEVICE

Students are responsible for the general care of the device they have been issued. Devices that are broken or fail to work properly must be forwarded to the media center for an evaluation of the equipment as quickly as possible.

3.1 General Precautions The device is school property and all users will follow the *GCS iAchieve Policies & Procedures* and the Internet Acceptable Use Policy.

- Power cords must be inserted carefully into the device to prevent damage.
- Devices must remain free of any writing, drawing, stickers, or labels that are not the property of GCS.
- Devices must never be left in an unlocked locker, vehicle, or any unsupervised area.
- Students may not use "skins" to "personalize" their devices.
- Device cases are not waterproof.

3.2 Device Cases The protective case provided with the device has sufficient padding to protect the device for normal treatment, and it provides a suitable means for carrying the device. Students are expected to avoid placing too much pressure and/or weight (such as folders, workbooks,

CHAPTER 5.00 - STUDENTS

textbooks, etc.) on the screen. **The device is not to be removed from the case. An additional charge of \$75 will be charged to the user for any damages incurred while the device is out of the case. If for any reason the case needs to be removed, it should be taken to the media center help desk.**

3.3 Screen Care The screen is particularly sensitive to damage from excessive pressure and/or excessive heat and cold temperatures. Also, if subjected to mistreatment, the screen can be damaged. The screen should be cleaned with a soft, dry cloth or anti-static cloth. No cleaners of any type should be used. The following tips should be followed:

- Do not place anything near the device that could put pressure on the screen/cover
- Do not “bump” the device against lockers, walls, car doors, floor, etc. as it will eventually break the screen.

3.4 Device Identification Devices will be identified in the following ways: Serial number, GCS label with barcode number, GPS tracking number, and in any other identification procedure deemed reasonable and necessary by GCS IT staff. Attempting to modify and/or delete such identifying marks and/or labels is a criminal act and may result in filing criminal claims with the appropriate local law enforcement agency.

3.5 Storing your device When storing the digital device please place the iPad in a secure location where it will not be knocked over.

- Nothing should be placed on top of the device.
- Devices should not be stored in automobiles.
- Do not stretch the charging cord across walkways to a power outlet.

3.6 Devices left in unsupervised areas Under no circumstances should devices be left in unsupervised areas. Unsupervised areas include school buses, school grounds and campus, gym, lunchroom, computer lab, library, unlocked classrooms, and hallways. Any device left in these areas is in danger of being stolen. If a device is found in an unsupervised area, it will be taken to a designated area for check-in. Note: A device that has been returned due to not being supervised will result in disciplinary action.

4. SOFTWARE ON DEVICES

4.1 Originally installed software GCS will synchronize all GCS devices to contain the necessary apps for school work. Students may not synchronize devices through personal accounts.

- GCS owned devices may be inspected by district staff at any time.
- GCS staff maintains the right to delete any app, song, video, picture, book, or file that is not deemed school appropriate.
- Device apps and storage will be remotely managed by GCS staff and may be removed at any time without prior notification.
- Altering the device or its operating system in any way to disable remote management or removing mandatory apps will result in disciplinary action.

4.2 Restoring of Device If technical difficulties occur or non-authorized software/apps are discovered, the device may need to be restored. GCS does not accept responsibility for the loss of any software or documents deleted due to a reformat and re-image.

CHAPTER 5.00 - STUDENTS

4.3 Content Approval If a user wishes to use an app that is not preloaded onto the device, they may submit a ticket with the IT department to approve appropriate apps to be allowed on the digital device(s). Apps without any educational value shall not be allowed on the digital devices.

4.4 Inspection Students may be selected at random to provide their device for inspection. Failure to submit a device for inspection will result in disciplinary action.

5. HOME USE

5.1 Home Use Students in grades 6-12 devices will only be allowed to go home once the fees are paid and documents are signed (*iAchieve iPad Use Agreement Form* and *Internet User Agreement-handbook*). K-5 classroom devices will stay on school grounds.

5.2 Internet Access While at home, students are allowed to set up wireless networks on their devices to assist them with digital device use. Students will not be allowed to use a “hot spot” or similar product with any device on school grounds. Students internet restrictions will still be enforced while off of the GCS network.

5.3 Parents are responsible for monitoring device use at home.

5.4 The device is to be used for student educational purposes only. All other procedures/guidelines apply.

6. CHECK-IN/CHECK OUT PROCEDURES

6.1 Check Out Before the device can be assigned to the student from the school media center, the technology fee must be paid and parents/guardians and students must sign and return copies of the following documents: *iAchieve Student/Parent iPad Use Agreement Form* and *Internet User Agreement (p.51 from handbook)*.

6.2 Check-In Checked out devices and accessories must be returned to GCS at the end of each school year. Students who withdraw, are expelled, or terminate enrollment at GCS for any other reason must return their checked out device on or before the date of termination. If any student fails to return the device, that student will be subject to the lost or stolen fee below and/or criminal prosecution or civil liability. The student will be responsible for any damage to the device, consistent with the district’s policies and must return the device and accessories in satisfactory condition. The student will be charged a fee for any needed repairs and/or missing accessories, in accordance with the schedule below.

7. ALTERNATE DEVICES No outside device may be used to replace the GCS device.

8. LOST OR DAMAGED DEVICES GCS acknowledges that devices and their cases are not always in factory condition. An undamaged case is defined as one which protects the device’s screen, four corners, and back surface. An undamaged device is defined as one which does not have a cracked screen, can be charged, powers on, functions through the school day, and runs required apps.

- All damaged, lost, or stolen devices must be reported immediately to the school’s media specialist.
- The school will file a police report for each lost or stolen device.
- Intentional damage or abuse to the device will result in a police report being filed.

CHAPTER 5.00 - STUDENTS

- **Unpaid fines will result in non-participation of extracurricular activities and/or graduation ceremonies.**

8.1 Replacement Accessories (charges applicable to staff and students)

Charging Block - \$5

Charging Cable - \$5

Screen Protector - \$16

Case - \$35

*Both a charging block and a charging cable are needed to charge an iPad.

8.2 Damage to Device (charges applicable to staff and students)

1st Damage - (\$50.00)

2nd Damage - (\$75.00)

3rd Damage - (\$100 plus Principal's discretion)

*\$75.00 additional negligence damage fee if iPad was not in complete school provided case

8.3 Lost or Stolen Devices (or replacement when damaged beyond repair)

1st Incident - (\$50.00)

2nd Incident - (\$100.00)

3rd Incident - (\$200.00 plus Technology Department Discretion)

*Fees include case and device replacement

Statement of Responsibility

The use of the Geneva County Schools technology resources (hardware, software, etc.) is a privilege, not a right. The privilege of using the technology resources provided by the district is not transferable or extendible by students to people or groups outside the district and terminates when a student is no longer enrolled in the district. These guidelines are provided to make all users aware of the responsibilities associated with efficient, ethical, and lawful use of technology resources. If a person violates any of the guidelines contained within this document, privileges may be terminated, access to the school district technology resources may be denied, and the appropriate disciplinary action may be applied. Violations may result in disciplinary action up to and including suspension/expulsion for students. When applicable, law enforcement agencies may be contacted. Disciplinary action will follow district policy and the guidelines contained within the Geneva County Schools Code of Conduct, as well as the guidelines contained within each respective school's Student Handbook.

Parent/Guardian Responsibilities

- The parent/guardian will discuss with children the values and the standards children are expected to follow with regard to the use and care of the device, and the use of the Internet, just as you do on the use of all media information sources such as the television, cell phones, movies, and radio.
- The parent/guardian releases GCS and its personnel from any and all claims and damages of claims that may arise from the unauthorized use of the device to purchase products or services.
- The parent/guardian understands that it is impossible for GCS to restrict access to all controversial materials, will not hold the school responsible for materials accessed on the network, and agree to report any inappropriate device use to the respective administration.

School Responsibilities

CHAPTER 5.00 - STUDENTS

GCS reserves the right to review, monitor and restrict information stored on or transmitted via district owned equipment and to investigate inappropriate use of resources. In addition, the district may at any time utilize tracking software/services in order to track a device if lost or stolen. The school agrees to provide:

- School internet access and email access to its students.
- Curricular apps and content.
- Internet blocking of inappropriate materials as able when connected to the school network.
- On campus device support.
- Staff guidance to aid students in doing research and help assure student compliance of the guidelines contained within this document and those within the district's Code of Conduct.

Student Responsibilities

- Use computer/device in a responsible and ethical manner.
- Follow the guidelines within this document.
- Report to a building administrator any email containing inappropriate or abusive language or questionable subject matter.
- Turn in device immediately for repair if the device is not working properly or is damaged.
- Return their device at the end of each school year following district procedures.
- Students who graduate early, withdraw, are expelled, or terminate enrollment at GCS for any other reason must return the district issued device and all additional items (case, charger and cable) by the date of termination.
- Submit devices for periodic inspection.
- Use school provided email address responsibly, according to the internet acceptable use policy.
- Conduct research via the Internet appropriately citing, giving credit to the original authors. Students are prohibited from accessing sites that promote plagiarism. These sites should be reported to school personnel.

Activities Strictly Prohibited

- Students are prohibited from plagiarizing (using as their own without citing the original creator) content including text or images from the internet.
- Using the device as the vehicle for plagiarism.
- Using the school network for illegal activities such as copyright and/or license violations.
- Accessing and/or using websites or materials that are not in direct support of the curriculum or are deemed inappropriate for school.
- Using objectionable language, photos, or other content (e.g. racist, terroristic, abusive, sexually explicit, threatening, stalking, demeaning, or slanderous).
- Participating in cyber-bullying of any person.
- Invading the privacy of individuals.
- Unauthorized downloading/removal of apps, jail-breaking of the device, or removal of device management software.
- Attempting to access or accessing websites blocked by the school's internet filter.
- Downloading apps, streaming media, or playing games without permission of a teacher or administrator.

CHAPTER 5.00 - STUDENTS

- Vandalizing equipment and/or accessing the network inappropriately. Programs that are capable of hacking the network should not be possessed or used.
- Gaining unauthorized access anywhere on the network.
- Being a passive observer or active participant with any unauthorized network activity.
- Using and/or allowing use of another person's login/password to access the network.
- Obtaining, modifying, or using username/passwords of others.
- Modifying files belonging to another student.

Cyber-Bullying

The National Crime Prevention Council defines cyberbullying as "When the internet, cell phones, or other devices are used to send or post text or images intended to hurt or embarrass another person."

- Cyber-Bullying will not be tolerated and is strictly forbidden.
- The user should remember that digital activities are monitored and retained.
- Report cyber-bullying immediately to school personnel

Student Discipline

If a student violates any part of the above guidelines and procedures, he or she will be subject to consequences as listed in the Geneva County Schools Code of Conduct and Board policy. **Disciplinary actions for offenses can be found in the GCS student handbook available at www.genevacountyschools.com.** Additional consequences may include: Device is on a daily check-out basis or loss of privileges for a pre-determined time frame.

STATUTORY AUTHORITY:

**CODE OF ALABAMA
16-1-30**

LAW(S) IMPLEMENTED:

**CODE OF ALABAMA
16-11-9, 16-12-3, 16-13-231**

ALABAMA ADMINISTRATIVE PROCEDURE ACT:

HISTORY:

**ADOPTED: JANUARY 16, 1997
REVISION DATE(S): DECEMBER 8, 2007, JULY 12, 2012, SEPTEMBER 14, 2017
FORMERLY: IFBG**